

## 2021 CALENDER OF EVENTS

DATE	EVENT	DESCRIPTION	VENUE	COST (KES)
22-26 Feb	Training Workshop	Performance management in Records Management	Kisumu	58000.00 Members 67280.00 Non-Members \$800 Foreigners
15-19 March	Training Workshop	Leadership Skills in Records Management	Mombasa	58000.00 Members 67280.00 Non-Members \$800 Foreigners
19-23 April	Training Workshop	Appraising Digital Records	Naivasha	58000.00 Members 67280.00 Non-Members \$800 Foreigners
24-28 May	Symposium	Symposium on Records and Archives Management	Kisumu	58000.00 Members 67280.00 Non-Members \$800 Foreigners
14 - 18 June	Training Workshop	Business Analysis in Records Management	Mombasa	58000.00 Members 67280.00 Non-Members \$800 Foreigners
26 - 30 July	Training Workshop	Digital / Electronic Records Management Systems	Nakuru	58000.00 Members 67280.00 Non-Members \$800 Foreigners
23 - 27 Aug	Training Workshop	Developing Retention & Disposal Schedules	Naivasha	58000.00 Members 67280.00 Non-Members \$800 Foreigners
27 Sept -1 Oct	Training Workshop	Enforcing Information Security in Digital RM	Kisumu	58000.00 Members 67280.00 Non-embers \$800 Foreigners
19 - 22 Oct	ICA Congress	Empowering Knowledge Societies	Abu Dhabi National Exhibition Centre, United Arab Emirates	Visit: <a href="https://www.ica.org/en">https://www.ica.org/en</a> for more details on registration fees
1-5 Nov	Conference	Economic Recovery Post Covid-19: Role of RIM Professionals	Mombasa	58000.00 Members 67280.00 Non-Members \$800 Foreigners
22 - 26 Nov	Training Workshop	Developing Business Classification System	Kisumu	58000.00 Members 67280.00 Non-Members \$800 Foreigners
6 - 10 Dec	Training Workshop	Developing Records Management Policies & Procedures	Naivasha	58000.00 Members 67280.00 Non-Members \$800 Foreigners

\*Calendar may be adjusted to accommodate Forums and Webinars as applicable\*

Note: All the costs are inclusive of VAT.